



80th Anniversary Charro Days Fiesta Baile Del Sol Vendor Guidelines

Dear Vendors,

Plans for the 2017 Charro Days 80th Anniversary Celebration are underway. The date for our "Kick-off" Event, Baile Del Sol is set for Sunday, February 19, 2017. We are offering vendors the opportunity to place their individual stand around our Grandstand area located around the Charro Days Inc. Headquarters. Here are some details regarding the event:

SPACE: Each space is approximately 8' X 8'. Spaces will be marked for each vendor. Any special space request must be made and approved prior to the event. The Concession Committee will create and assign all space assignments.

ELECTRICAL: Electricity is available (110V & 220V) and vendors will be responsible for their own electrical connection cords (approximately 100 ft. long). All connections must be placed out of harm's way for pedestrians and all Baile Del Sol attendees.

COST: The space rental charge will be generated from vendor profits and distributed as **70% Vendor, 30% Charro Days Inc.** for each location. Records will be kept by Charro Days Inc. and a ticket booth.

PARKING: It is the responsibility of each vendor to secure vehicle parking. Vehicles will not be allowed to park in the Concession area around Charro Days Inc. Headquarters. No exceptions.

INSURANCE: A certificate of liability insurance must be provided to Charro Days Fiesta, listing them as additional insured.

GUIDELINES:

- It is the responsibility of each vendor to comply with any and all regulations established by the City of Brownsville in the construction (if applicable) and operation of their respective stands.
- For information regarding obtaining health permits, please contact the City of Brownsville, Public Health Department at (956)542-3437 or go by 1034 E. Levee (City Plaza) 2nd floor. For information on obtaining Fire Permits, please contact the Fire Marshal's office at (956) 548-6075 or go by 1036 E. Levee.
- Concession set up will be allowed starting Sunday morning February 19, 2017, at 9:00 AM, and all cars must clear the parking area by 11:00 AM. Charro Days Inc. will not be responsible for the loss of any items throughout the event.
- All stands, including equipment, must be removed from the site by 6:30 PM on Sunday, February 19, 2017, after the event. If the vendor does not remove the property, the property will be removed by Charro Days Inc. and will not be returned to the vendor. The Charro Days Inc. Committee may at any time, make a reasonable determination that a vendor may pose an unacceptable risk of disruption to the festival/parade. Vendors not complying with contract agreement shall be subject to expulsion from the premises by the police department and/or Charro Days Inc. Committee Representative.
- All items offered for sale will be subject to review and approval prior to the event to offer a variety of sellable items. All vendors must list in writing the items they wish to sell in the application attached.

Applications for space are currently being accepted at the Charro Days Inc. office located on 455 E. Elizabeth St. Applications will be on a first come first choice basis. A limited amount of vendors will be accepted. Please call the office, (956) 542-4245 for availability of space and food being offered.

Sincerely,
Lucy Escamilla

Elsa Cisneros

